



UCSA Half Annual General Meeting 2018 Unconfirmed Notes

Date: Wednesday 25 July 2018
Time: 12pm
Venue: Undercroft 101, Puaka-James Hight building
Present: 137 students

The President welcomed the student body to the Half Annual General Meeting and explained the proceedings of how a Half AGM is run.

1 Minutes of the 2017 Half AGM MOVED

That the minutes of the 2017 Half AGM are a true and accurate record
Emma McCone/Alex Holmes

CARRIED

2 The Half Annual Report of the 2018 UCSA President

Josh Proctor 2018 UCSA President, read the highlights of his half annual report.

Representation & Governance

The Executive

The 2018 Executive is comprised of 12 elected students, and 1 co-opted student. This year there are 7 general representatives, a postgraduate representative, an Equity & Wellbeing Representative, a co-opted Te Akatoki Representative, a Finance Officer, Vice-President and President. Members of the Executive hold external and internal portfolios as well as work on individual special projects.

The external portfolios are, where required, College based and the internal portfolios are relevant to services or the role of the UCSA. The Vice-President and Finance Officer act alongside the corresponding staff as team leads for the portfolios. The Executive continues to provide strong student representation at the University among a range of various boards and committees.

The Advisory Board

The Advisory Board meets once a month and advises the Executive on UCSA activities and operations particularly on commercial decisions. This year we have appointed three new members Jo De Joux, Anna Galvan and Fiona James who have all been fantastic additions.

For the rest of the year, it was decided that the Advisory Board meetings will be combined with the executive. This is to reduce administration time, but primarily to provide the executive with better

advice from our Advisory Board. A review of this process will be completed after three months and then a decision will be made as to whether we want to continue with that format or revert to our old method.

2018 Key Updates

Representation

Last year the exec moved to add an additional executive member. It was decided to make this role a dedicated International Representative. This has been very beneficial and really showcased the need for this position as UC continues to put an emphasis on International enrolments.

An International Advisory Group was formed over the semester with 14 students from a range of study back grounds and nationalities chosen to be representatives. We held our first meeting last week and I believe it was a huge success, with some meaningful discussions already occurring.

Services

The services the UCSA provide are funded by a portion of the Student Services Levy – a compulsory part of university fees.

The Joint Operations Advisory Board (JOAB), made up of UC and UCSA, advises the Vice Chancellor and how the Levy would be best spent each year. The UCSA is funded only for the services it provides students such as advocacy and welfare, clubs ad events, media and communications including CANTA, and the dental scheme. The remainder of the Levy, which is about 75%, is allocated to UC departments and other providers like the Rec Centre, Disability Resources and UC Careers. There is also a capital fund component which funds certain student projects e.g. the fitting out of the Undercroft and heat and eat stations.

Advocacy & Welfare

The Advocacy & Welfare team continues to be a critical and valuable resource to students. Wellness events and activations continue to be a success for students in building awareness and education, with the Winter Wellness event is on the Undercroft tomorrow

Events & Activities

Our Events and Activities team continues to provide relevant and exciting events for our students. O-week proved to be difficult this year with Cyclone Gita resulting in us having to move our major event Ochella, from Ilam Fields to Horncastle Arena. The rest of our O-week events were successful with the majority selling out.

Media & Communications

The Media team continues to entertain students and communicate key messages. CANTA continues to be very popular with most editions being fully dispersed from their stands.

We have also just hired a specific social media coordinator to help keep us relevant and to ensure more of our content reaches you!

Commercial Activity

This includes food and beverage, early learning centres and UBS. These divisions are not funded by the student services levy and therefore must operate at a sustainable level and any surpluses produced are used to fund our current or future operations or future capital investments like our new Building.

Food & Beverage

The UCSA owns and operates 7 outlets around campus including UCSA Events Centre (Foundry & Bentley's), The Shilling Club, and Chilton's.

Our catering services continue to be very successful, with the UCSA picking up a large proportion of the catering jobs on campus.

MONO Nights in the Foundry continues to be very popular, with most weeks bringing in close to 1000 people attending. This year a \$10 door charge was introduced for non UC students after 9pm.

Early Learning Centre

The UCSA owns and operates two Early Learning Centre's (ELCs) and both continue to provide a great service for UC Students, University staff and community. Both ELCs continue to be either full or very close to full.

Financial Update

The first half of the year is tracking well with a surplus of \$343,000 recorded. This is \$76,000 better than last year with all divisions showing improved results. External revenue from catering and gigs/venue is really making a difference and allows us to keep our prices as practically low as possible for students.

Revenue to June was \$4.97 million which is very close to last year's revenue figure. The outlook for the second half of the year is positive with plenty of external business booked. We expect to achieve an operating surplus of at least what we achieved last year.

Our financial position is very strong with total equity in excess of \$15 million. Cash assets are very strong as we furiously save towards our new building. Currently we have \$4.66 million in cash and \$8.43 million in accrued revenue that UC are holding and investing on our behalf. All of this will be used towards the new UCSA Building across the river which we will own 51% of.

At the start of 2018, the Executive set out with an objective to be more connected and active with the student body while continue to ensure the legacy of the UCSA is upheld through major projects like the new UCSA building.

With the introduction of student projects, the Executive has increased engagement in a range of important areas including student safety and wellbeing.

Our three specific portfolios have proven a huge success with an increased focus and heightened student voice in those areas.

For the remainder of the year, focus will be on ensuring a successful handover, special projects, enhancing representation of international students, the UCSA building and fundraising.

MOVED

That the student body accept the 2018 President's half annual general meeting report

Harry Beaumont/Tracey Morgan

CARRIED

3 International Representation on the Executive

The 2018 Executive unanimously voted in agreement to introduce a dedicated International Representative position on the Executive that students could run for in the UCSA election. However, as it is a constitutional amendment, the Executive are required to bring this change to the student body.

A short video was played which explained the current Executive set up, the increase in international student numbers to 1,800 which is set to continue to increase up to 2,200 by 2020.

Questions asked by the student body included if any student can run for the international position as it was stated by one student that a domestic student could not represent international students and

their concerns as they had not experienced issues with language barriers, cultural differences, enrolments and visa processes. The President expressed that he hoped that if a domestic student did choose to run for the position, that they would have a genuine interest in international student needs and/or had some experience themselves as being an international student like an exchange. Alex Holmes, the current international representative on the Executive had been on an exchange and he lived abroad in a foreign country.

The International Student Advisory Group was established to help better represent international students and the first meeting was held last week. There are 14 international students on this group from different countries who bring their experiences and concerns of international students to the Executive via the International Representative.

Another question asked by a student was who could vote for the international representative. The President stated that like post graduate representative, all students could vote for the international representative and that is was up to the student body to vote for who they think it is the best person to represent international students.

The President stated that a lot of thought has gone into this model and that it is the best model available at present and it is a start in the right direction to increase international student representation. Amendments can be made to the model in the future if need be. The International Representative stated that if this model is not implemented then the Association runs the risk of next year's Executive not having any international representation.

The President thanked the student body for expressing their concerns around the proposed model and for raising valid feedback.

MOVED

That the UCSA constitution is amended to include a dedicated international representative on the UCSA Executive which will be effective immediately

Ming Lee/Jack Whittam

CARRIED

Abstention from Liam Stretch

4 General Business

UCSA Elections

A candidate briefing information session will take place after the Half AGM and nominations will be open from today until Friday 3rd August with voting to take place from 15-17 August. The President encouraged those thinking of running to attend.

New UCSA Building

2018 has seen some significant progress with the new UCSA Building Haere-roa. It's starting to take shape and you can really see the footprint it will leave on campus. Currently the building is tracking to open mid next year. While the design is all locked in, the Executive are having some input into the look and feel with consultation around furniture and fixtures being had with our Project Lead.

As no items of general business were received within the 10 working days' notice as per the constitution, the President asked Liam Donnelly from the Executive to announce the winning club in the interclub competition that wins \$250 worth of catering from the UCSA for their next event.

The meeting closed at 12:30pm.