



UCSA Annual General Meeting 2021 Unconfirmed Notes

Date: Thursday 13 May 2021
Time: 12:05pm
Venue: Undercroft 101, Puaka-James Hight
Present: 101 students

Kim Fowler, UCSA President welcomed the student body to the Annual General Meeting and explained the proceedings of the AGM. A special welcome was made to the UCSA auditors, BDO and accountants, KPMG who were present to provide further information if required.

Kim welcomed Julia Innocente-Jones, the UCSA's new Chief Executive to the organisation.

1 Disclosure of Interests of 2020 Executive members

The disclosure of interests of the 2020 Executive were taken as read.

2 Minutes of the previous AGM MOVED

That the minutes of the AGM held on 21st May 2020 be approved as a true and accurate record

Leo He/Jessica Macdonald

CARRIED

3 Annual report of the 2020 UCSA President

Kim spoke to the key points from the 2020 annual President's report.

Highlights included the:

- Covid-19 and the impact on the organisation
- Dave Hawkey's resignation as Chief Executive
- Nigel Watson stepping down as board member on the Advisory Board
- Improved engagement regarding Pasifika representation with the establishment of a Pasifika Advisory Group
- Executive Engagement and the Two Cents for a Week's Rent initiative
- The Partnership agreement between UC and the UCSA which will be signed in early 2021
- Continuing discussion around membership of the NZUSA
- NZISA discussion
- Newly refurbished commercial spaces on campus noting Otto and Oishii
- Ka Ora Ka Ako | Healthy Lunches in Schools Programme

Kim thanked Tori and her Executive as well as Dave Hawkey and all the UCSA for their hard work and involvement in these projects in 2020.

MOVED

That the 2020 UCSA President's annual report be accepted

Felix Mendonca/Georgie Dibble

CARRIED

4 2020 Annual Accounts

A special welcome was made to the UCSA auditors - Mike Rondel and Chelsea from BDO and accountant James Willmott and Henry Scott from KPMG who joined the meeting via zoom. KPMG and BDO were present to provide further information.

Kim Fowler, UCSA President spoke to the 2020 annual accounts.

The UCSA is a reasonable financial state following a challenging year due the financial impacts of COVID-19. Despite the impacts of a nationwide lockdown and numerous alert level changes, the association's efforts and the COVID-19 wage subsidy have allowed the UCSA to report a deficit of just \$113,343 in 2020.

For the 2020 financial year;

Revenue is recorded at \$9,353,157. This includes COVID-19 wage subsidy payments received of \$1.49 million.

Operating expenditure is recorded at \$9,594,976

This made for an operating deficit of \$113,343 including depreciation of \$1,050,617 and interest income of \$271,100.

We hold a strong balance sheet with assets valued at \$22,848,385 and liabilities of \$6,718,131.

Within these assets, we hold cash reserves of \$1.9 million, down from \$4.6 million the prior financial year. This is due to the association paying down debt associated with the construction of Haere-roa.

The construction and fit-out of Haere-roa is now complete and the UCSA is a 51% shareholder, while the University retains their shareholding of 49%.

Kim invited Mike from BDO to make any further comments.

Mike Rondel confirmed that even though 2020 was a challenging year with the COVID-19 pandemic, the UCSA did well financially, especially in the catering department with strong operating results. BDO took an interest in the government employer wage subsidy (which the UCSA qualified for) and the loan to UC for Haere-roa. Mike confirmed that it was an unaudited opinion and that the student body can find comfort that the organisation is sound with an accurate set of financial statements.

MOVED

That the 2020 annual accounts and statements for the UCSA be accepted

Ryan Thomson/Asher Herrmann

CARRIED

5 **The Appointment of Auditors**

A recommendation has been received from the UCSA to re-appoint BDO as the association auditors. BDO have consistently performed for the UCSA and in the current climate it is preferable to retain their services.

MOVED

That the UCSA appoint BDO as the 2021 Association official auditors

Ashley Gutteridge/Matt Wong-Kam

CARRIED

6 **2021 President's verbal update**

Chief Executive

Dave Hawkey resigned at the end of last year and his last day was on 16th February. With his departure the responsibilities were split between the senior leadership team.

Kim was involved in the recruitment process for the new Chief Executive along with the 2020 President Tori McNoe. Thirty-seven applications were received and Julia Innocente-Jones was successful in the appointment of the role. Kim welcomed Julia to the organisation.

Julia previously held the position of Assistant Vice Chancellor – International at Victoria University of Wellington and has previously worked at UC.

Advisory Board

In 2020 Nigel Watson tendered his resignation from the UCSA Advisory Board and his last meeting was in February. Kim acknowledged his contribution over his thirteen years of service on the board and thanked him for his contribution to the UCSA.

This year the UCSA appointed Joe Eccleton to the Advisory Board. Joe is the principal of Cashmere High School and has experience in the tertiary sector and governance.

Executive

Henry Wynn-Williams tendered his resignation as the Finance and Engagement Officer in March citing personal reasons. Kim thanked Georgie Dibble, the Vice President for stepping up in taking on the extra workload this created.

A By-Election was held last week to fill the vacant position of Finance & Engagement Officer. Jen Berry was the successful candidate and she started in the role on Monday. Kim congratulated Jen on her successful campaign and welcomed her to the Executive.

Te Akatoki

Rosa Hibbert-Schooner resigned as the Te Akatoki Representative on the UCSA Executive citing remuneration reasons. The Executive held an emergency meeting and agreed to back pay Rosa for her work to the same remuneration as a general Executive member, and going forward any Te Akatoki Representative will be paid the same amount for the remainder of the year. Kim acknowledged that the UCSA has work to do in this space and will do so in conjunction with Te Akatoki, Te Waka Pakākāno, Ngāi Tūāhuriri and other key stakeholders to meet Treaty of Waitangi obligations and ensure Māori students are better represented within the UCSA.

Academic

The UCSA continues to provide strong academic representation at UC. The Executive have been advocating for common referencing across UC 100-level courses and the proposal for a Postgraduate school.

Sustainability

This year a dedicated Sustainability portfolio has been established with Executive members Asher Herrmann and Ashley Gutteridge taking on the portfolio. They are currently reviewing the UCSA Sustainability Policy and are representing students on a number of committees.

Special Projects

The Executive continues to work on their Special Projects for the year and these include the Disability Focus Group Workshop and the Postgrad Wellness Workshop.

Food and Beverage, Events and Advocacy & Welfare

The UCSA were successful in their tender for the Ka Ora, Ka Ako | Healthy Lunches in Schools Programme at the end of 2020. This year the UCSA started producing and delivering lunches to over 3,000 students a day. Leftover lunches are given to the students at school for their whanau. If there are further leftovers these are given out to students in Haere-roa.

The revamp of The Shilling Club space into Otto and Oishii has been a success. Kim recommended the curly fries and also thanked Jeremy Hanna, the Food and Beverage Manager for his hard work in getting these sites established.

Kim thanked James Huntley, Events and Comms Manager and his team for a successful Orientation 2021 which resulted in the majority of events being sold out.

Advocacy and Welfare services including Dental continue to be well used by students and Kim thanked Ee-Li Hong, Advocacy and Welfare Manager and her team for their dedication.

7 General Business

There were no matters of general business received before the AGM as per the Constitution. However Kim opened the floor for questions and none were received.

Kim thanked the student body for attending the meeting and also to those distance students who have watched via the livestream.

The meeting closed at 12:20pm.

Signed:

Date:

Georgie Dibble, Vice President and Jen Berry, Finance & Engagement Officer drew the prizes for the air pods and 4 x \$50 cash giveaways.